**Safeguarding Observation Template**

**NAME: PERSON CONDUCTING REVIEW:**

**DATE: NEXT REVIEW DUE:**

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| **SUMMARY OF WHERE OBSERVATION TOOK PLACE AND DURATION:**  (cadet session/community event/part or whole of session) |
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| **INTERACTIONS WITH OTHER LEADERS:** (do they get involved and help with sessions and admin. Do leaders have a good relationship and shared responsibility?) | **COMMENTS** |
| **INTERACTIONS WITH CADETS:** (are they respectful of young people. Do they have a good professional relationship, are the young people respectful of them. Are interactions positive?) | **COMMENTS** |
| **COMPLIANCE WITH POLICIES AND PROCEDURES:** (do they comply with policies and procedures – are they mindful of health and safety, do they address welfare concerns, do they report safeguarding issues correctly (even low level)) | **COMMENTS** |
| **SESSIONS:** (if responsible for delivering sessions are they fun and engaging, are they appropriate, are reasonable adjustments considered/made) | **COMMENTS** |
| **AREAS OF GOOD PRACTICE:**  (whilst observing did you witness any good practice or specialist skills that could be shared with other leaders) | **COMMENTS** |
| **AREAS TO DEVELOP/OF CONCERN:** (were there any areas of cadet leader conduct that you felt needed work, fell below the standard expected, needed additional training) | **COMMENTS** |

Observations discussed with cadet leader on……………………………………………(date)

Signed………………………………………………………………………………………………………..(observer)

Signed………………………………………………………………………………………………………..(cadet leader)